

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. <b>PR-HQ-02-10451/0001</b>		3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO. <b>PR-HQ-02-10451</b>	5. PROJECT NO. (If applicable)
6. ISSUED BY <b>Environmental Protection Agency Bid and Proposal Room, Ariel Rios Building (3802R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460</b>		7. ADMINISTERED BY (If other than item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)			(✓)	9A. AMENDMENT OF SOLICITATION NO. <b>PR-HQ-02-10451</b>
			✓	9B. DATED (SEE ITEM 11) <b>02/07/02</b>
				10A. MODIFICATION OF CONTRACT/ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)****13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this solicitation amend. is to revise the L.12 ROC Cost Proposal Instruction clause (see highlighted areas for changes) and add "Option to Extend Services clause" in Section I.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>MICHELLE L. BARRETT</b>	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA  
FAR (48 CFR) 52.243

**AMENDMENTS TO THE SOLICITATION**

1. The Section I clause entitled "OPTION TO EXTEND SERVICES (FAR 52.217-8) (NOV 1999)" has been added. It has been incorporated by reference.

2. The Section L clause entitled "ROC COST PROPOSAL INSTRUCTIONS" has been modified. The text is as follows:

**L.12 ROC COST PROPOSAL INSTRUCTIONS****(a) Cost or Price Information**

The cost information must demonstrate the offeror's understanding of the work and ability to perform the contract. The Cost or Price Information shall be provided in two Parts.

**(a) (1) Part one - Cost or Price Information:**

(1) number and kinds of labor;

(2) the qualifications and experience requirements for each labor category proposed; and,

(3) the Direct Labor Hour Matrix, II B (Direct Labor LOE)

The Government's best estimate of workload distribution among the various Federal agencies is provided below to aid the offeror in formulating its Labor Mix.

<u>Federal Agency</u>	<u>Percentage of Work</u>
<b>Air Force</b>	<b>39.0%</b>
<b>Army</b>	<b>8.4%</b>
<b>Navy</b>	<b>39.0%</b>
<b>Department of Energy</b>	<b>3.3%</b>
<b>Other (undefined, private, FUDS, etc.)</b>	<b>10.3%</b>

**(a) (2) Part two - Cost or Price Information (detailed cost breakdown):**

The period of performance for this contract includes a five year base period. All information relating to cost or pricing must be included in this volume of the proposal; under no circumstances shall cost or pricing data be included elsewhere. In addition to a hard copy of the information, to expedite review of the proposal, offerors are requested to submit a computer disk containing the cost schedules requested below, if this information is available using a commercial spreadsheet program on a personal computer. Please indicate the software program used to create this information. Offerors should include the

formulas and factors used in calculation of the financial data on the disk as well as the basic financial information. Although submission of the computer disk will expedite review, failure to submit the disk will not affect consideration of your proposal.

The Government anticipates making award on initial offers, without discussions. Therefore, the cost proposal should be prepared in sufficient detail to permit thorough and complete evaluation by the Government without additional correspondence or communication. During its evaluation, the Government may request clarifications, answers to questions that assist in the Government's understanding of information contained in the cost proposal, or the correction of minor omissions or errors that do not alter the offer. Consequently, failure to provide sufficient cost details, supporting documentation and the required schedules may result in the rejection of the offer if the Government awards on initial proposals.

If the Contracting Officer determines that an Offeror's initially proposed costs do not reflect what it would reasonably cost that Offeror to perform the requirements, then the Contracting Officer may make adjustments in accordance with FAR 15.404-1 (d) (2) (ii) to the proposed costs to determine cost realism.

#### I. GENERAL

The Offeror shall submit a signed Proposal Cover Sheet (Table A) and information other than cost and pricing data as set forth below. Summary data shall be placed on the Proposal Cover Sheet (Table A) and the information on the schedules shall support it.

Provide detailed information other than cost or price data on spreadsheets (cost schedules) as follows:

Please Note: Included with these instructions is Table A and Schedules 1, 2, and 3, a cost proposal model that may be used; however, offerors should tailor the model to their own standard accounting practices.

##### 1. A Total Contract Summary Proposal

##### 2. Proposed Cost By Year:

Total Cost Year 1  
Total Cost Year 2  
Total Cost Year 3  
Total Cost Year 4  
Total Cost Year 5

All costs, rates, factors, and calculations must be shown and supporting rationale and documentation included.

#### Accounting System Approval

The Government does not anticipate requesting accounting system reviews before contract award. Offerors may be ineligible to receive Work Assignments until their accounting system has been approved by the Defense Contract Audit Agency or other cognizant audit agency.

As the Government intends to make award without discussions, an Offeror must indicate, in its initial proposal, how it will accommodate the inclusion of a subcontractor who does not have an approved accounting system, without

involvement of the Government.

#### Financial Information

Submit financial statements, including a balance sheet, a statement of profit and loss and cash flow, for the last three (3) completed fiscal years and current year-to-date. Specify resources available to perform the contract without assistance from any outside source. If sufficient resources are not available, indicate in your proposal the amount required and the anticipated source (i.e., bank loans, letter or lines of credit, etc.).

#### II. Direct Labor (LOE)

A. Provide the proposed hourly labor rates for the labor categories identified in Schedule 2. Clearly indicate any algorithm or calculations used to compute the proposed direct labor rates and show how the proposed rates compare to current employees' or category average rates. Provide the basis and rationale for the labor rates proposed; for example, company-wide bidding rates, current salary data for named individuals, survey data or anticipated new-hires, etc. Show how company categories are mapped to the RFP categories.

**Provide the current labor rates from payroll records and, also those labor rates escalated to the cost proposal performance period (8/15/02 - 8/14/07).**

B. For the purpose of evaluation, offerors are required to propose the following LOE hours for each task as identified:

	Year 1	Year 2	Year 3	Year 4	Year 5	Total Contract
<b>RI/FS</b>	8,006	5,802	3,879	3,238	3,076	24,001
<b>Post Rod</b>	8,788	9,892	12,022	13,364	14,357	58,423
<b>Other Technical</b>	3,197	2,948	2,948	2,951	3,198	15,242
<b>Analytical Support</b>	<b>1,661</b>	1,529	1,529	1,534	<b>1,660</b>	<b>7,913</b>
<b>Other Support</b>	522	481	481	487	522	2,493
<b>Cercla Assement</b>	657	391	184	57	18	1,307
<b>RCRA</b>	0	0	0	0	0	0
<b>TOTAL LOE</b>	22,831	21,043	21,043	21,631	22,831	109,379

#### KEY - ROC SOW Task Category:

RI/FS           - RI/FS Support  
                   - Removal Support

- Remedial Investigation Report Review
  - Baseline Risk Assessment
  - Human Health Risk Assessment
  - Ecological Risk Assessment
  - Treatability Studies
  - Feasibility Study (FS) Report Review
  - Record of Decision (ROD) Support
- Post Rod
- RD/RA Oversight Activities
  - Post Remedial Action Activities
- Other Tech Support
- Base Closure
  - Unexploded Ordinance Support
  - Meeting Support
  - Radiation Support
  - EPA Initiatives
- Analytical Support
- Quality Management Plan
  - Quality Assurance Project Plan
  - Data Validation, Evaluation, and Tracking
  - Field Activities
- Other Support
- General Negotiations Support
  - Community Involvement and Outreach Activities
  - Information Management Services
  - Interagency Agreement/Federal Facility Agreement/Order Support
- CERCLA Assessment
- CERCLA Assessment Support
  - Pre-CERCLIS Screening
  - Preliminary Assessments (PA)
  - Site Inspection Reviews
  - Expanded Site Inspection (ESI)
  - Combined PA/SI
  - Federal Agency Hazardous Waste Compliance Docket/CERCLIS Database
  - Reviewing Hazard Ranking System (HRS) Scoring
- RCRA
- RCRA Compliance Activities
  - RCRA Corrective Action Oversight
  - Technical Review, Analysis, Evaluation and Support

(I) The above values represent the Government's estimate of Level of Effort Hours for the contract period. The offeror shall develop and propose a labor mix distribution to satisfy the task identified in the Statement of Work. Hours should be apportioned between the prime and its subcontractors in a manner consistent with the Offeror's technical proposal.

### III. Administrative Labor

Administrative and support labor hours and costs should be proposed consistent with established accounting practices. Indicate what types of administrative and support labor the Offeror considers direct labor and estimated hours for each labor category. Provide an explanation for hours and show calculations.

#### IV. Escalation

Indicate whether current rates or escalated rates are used. If escalation is included, state the actual, historical for the past three (3) years and method of calculation. The methodology shall include the effective date of the base rates and the policy on salary reviews (e.g. anniversary date of employee or salary reviews for all employees on a specific date). The offeror shall include the date of the payroll from which hourly rates were obtained.

#### V. Bid and Proposal Costs

Bid and proposal costs should be proposed consistent with established accounting practices.

#### VI. Program Management Costs

Program management costs should be proposed consistent with established accounting practices.

#### VII. Indirect Rates

Offerors are required to provide a schedule of their indirect rates and explain the allocation bases.

Include all rates which the Offeror maintains in its accounting records which may be used during performance of this contract.

Identify indirect rates which a Government audit agency has approved for forward pricing, and provide a copy of Rate Agreements. (A Negotiated Indirect Cost Rate Agreement with EPA is not a forward pricing rate agreement). If not approved, state the basis of the proposed rate (e.g., previous year's actuals, current fiscal year-to-date, business plan, etc.). Provide historical rate information, rationale, and other factors used to develop the proposed indirect rates which are utilized to cost the proposal. Also, provide actual expense pool amounts, allocation bases, and rates which have been submitted to the Defense Contract Audit Agency (DCAA) or other cognizant Government audit office, in your overhead rate proposal for establishing final indirect rates.

Cost ceilings may be required under this contract for the prime or one or more subcontractors. Offerors should review the situations described in FAR 42.707 (b) (1) to determine whether or not ceilings should be utilized and, when appropriate, propose ceilings.

Note: The Government reserves the right to adjust an offeror's or its subcontractor's estimated indirect costs for evaluation purposes based on the Agency's judgement of the most probable costs up to the amount of any stated ceiling.

The offeror shall furnish the name and address of the Government agency and the name of the reviewing official if their rates have been recently accepted by a Government agency.

#### VIII. Other Direct Costs (ODC) and Travel

A. For evaluation purposes, offerors are required to propose the following other direct costs.

<b>Contract Year</b>	<b>Total Costs</b>	<b>Travel*</b>	<b>ODCs*</b>
<b>Year 1</b>	\$86,822.25	\$30,908.00	\$55,914.25
<b>Year 2</b>	\$84,914.47	\$31,835.24	\$53,079.23
<b>Year 3</b>	\$87,461.91	\$32,790.30	\$54,671.61
<b>Year 4</b>	\$91,659.30	\$33,774.01	\$57,885.29
<b>Year 5</b>	\$97,719.22	\$34,787.23	\$62,931.99
<b>Total Contract</b>	\$448,577.14	\$164,094.77	\$284,482.37

\*The ODCs and Travel specified above are intended for use in task orders associated with the tasks contained in the Statement of Work. Offerors should identify and estimate amounts for any additional ODC's which are anticipated to support the proposed effort.

C. Identify the major other direct cost items (i.e. travel, office costs, equipment/computer cost, relocation, employee recruitment cost, health & safety cost, etc.) that would be a direct charge under your accounting system on any resulting contract. Offerors are reminded that there are no government furnished property under any resultant contract.

D. If the solicitation specifies the amount of other direct costs, this amount is exclusive of any applicable indirect cost and fee.

#### IX. Divisions, Subsidiaries, Parent or Affiliated Companies

If other divisions, subsidiaries, a parent or affiliated companies will perform work or furnish materials under the proposed contract, please provide the name and location of such affiliates and your intercompany pricing policy. Separately identify costs and supporting data for each such entity proposed.

#### X. Consultants Services

Identify the contemplated consultants. State the amount of service estimated to be required and the consultant's quoted daily or hourly rate.

#### XI. Subcontracts

The Offeror shall submit, with this proposal, details of subcontract costs and financial data in the same format as the Prime contractor's cost and financial data for subcontracts that are either--

1. More than \$500,000; or
2. More than 10% of the prime contractor's proposed price.

The Offeror shall conduct appropriate cost or price analysis to establish the reasonableness of the proposed subcontract prices. The results of these analyses should be included in the cost proposal.

Offerors that enter into subcontracts other than on a cost-reimbursement type basis may make appropriate adjustments to the instructions and schedules. Information as

to the type of subcontract contemplated and documentation to show why the contract type (i.e. fixed price, time & materials, labor hour, cost-reimbursement, etc.) is anticipated must be included.

The Government reserves the right to request additional cost and price data to be submitted by the prime contractor at lower dollar thresholds than that stated above.

XII. Completion Form Ceiling

\$100,000 completion form ceiling should be included in the contract cost summary (SCHEDULE 1) and need not be allocated over the five year period of performance. The completion form ceiling total is exclusive of LOE hours and costs.



TABLE A

PROPOSAL COVER SHEET				1. SOLICITATION/CONTRACT/MODIFICATION NUMBER			
2a. NAME OF OFFEROR				3A. NAME OF OFFEROR'S POINT OF CONTACT			
2c. STREET ADDRESS				3b. TITLE OF OFFEROR'S POINT OF CONTACT			
				3c. TELEPHONE		3c. FACSMILIE	
2d. CITY	2e. STATE	2f. ZIP CODE		AREACODE	NUMBER	AREA CODE	NUMBER
4. TYPE OF CONTRACT OR SUBCONTRACT ( <i>Check</i> ) <input type="checkbox"/> FFP <input type="checkbox"/> CPFF <input type="checkbox"/> CPIF <input type="checkbox"/> CPAF <input type="checkbox"/> FPI <input type="checkbox"/> OTHER ( <i>Specify</i> )				5. <input type="checkbox"/> PRIME OFFEROR <input type="checkbox"/> SUBCONTRACTOR <hr/> OFFEROR'S NAME <span style="float: right;">PRIME</span>			

## ESTIMATED COST, FEE AND PROFIT INFORMATION

ESTIMATED COST  
 FIXED FEE  
 TOTAL PRICE

## 7. PROVIDE THE FOLLOWING

NAME OF COGNIZANT CONTRACT ADMINISTRATIVE AGENCY				NAME OF COGNIZANT GOVERNMENT AUDIT AGENCY			
STREET ADDRESS				STREET ADDRESS			
CITY		STATE	ZIP CODE	CITY		STATE	ZIP CODE
TELEPHONE	AREA CODE	NUMBER		TELEPHONE	AREA CODE	NUMBER	
FACSIMILE	AREA CODE	NUMBER		FACSIMILE	AREA CODE	NUMBER	
NAME OF CONTACT				NAME OF CONTACT			
PROPE RTY SYSTEM <input type="checkbox"/> Reviewed by cognizant contract administrative agency and determined acceptable				APPROXIMATE DATE OF LAST AUDIT			

<input type="checkbox"/> Reviewed by cognizant contract administrative agency and determined not acceptable  <input type="checkbox"/> Never reviewed		PURPOSE OF AUDIT  (e.g. proposal review, establishment of billing rates, finalize indirect rates, etc.)
PROPERTY SYSTEM  <input type="checkbox"/> Reviewed by cognizant contract administrative agency and determined acceptable  <input type="checkbox"/> Reviewed by cognizant contract administrative agency and determined not acceptable  <input type="checkbox"/> Never reviewed	ACCOUNTING SYSTEM  <input type="checkbox"/> Audited and determined acceptable <input type="checkbox"/> Audited and determined unacceptable <input type="checkbox"/> Never audited	OFFEROR'S FISCAL YEAR
8a. NAME OF OFFEROR (TYPED)		9. NAME OF FIRM
8b. TITLE OF OFFEROR (TYPED)		
10. SIGNATURE		11. DATE OF SUBMISSION

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL/SCHEDULE SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

### SCHEDULE 1 COST PROPOSAL MODEL

CONTRACT SUMMARY -CONTRACT YEAR 1 THROUGH CONTRACT YEAR 5

#### COST ELEMENT

	TOTAL HOURS	TOTAL COST
A. DIRECT LABOR:		

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

- 1.TOTAL PROFESSIONAL LOE
- 2.TOTAL CLERICAL HOURS (if applicable)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
 \_\_\_\_\_% (identify base)

C. LABOR OVERHEAD: (if applicable)  
 \_\_\_\_\_% (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
     ODC - RFP SPECIFIED  
     TRAVEL - RFP SPECIFIED  
     OTHER ODC - IF APPLICABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS  
     CONSULTANTS

1.  
 2.  
 3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

G. G&A EXPENSE: (if applicable)  
 \_\_\_\_\_% (identify base)

H. TOTAL ESTIMATED COSTS

I. FIXED FEE: \_\_\_\_\_% (identify base)

J. COMPLETION FORM CEILING

\$100,000

K. TOTAL ESTIMATED COST AND FIXED FEE

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL/SCHEDULE SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

## SCHEDULE 2.1

### BASE PERIOD - CONTRACT YEAR 1

#### COST ELEMENT

	YEAR 1 BASE PERIOD	
	HOURS	COST

A. DIRECT LABOR:

A. DIRECT LABOR:

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
\_\_\_\_\_ % (identify base)

C. LABOR OVERHEAD: (if applicable)  
\_\_\_\_\_ % (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
ODC - RFP SPECIFIED  
TRAVEL - RFP SPECIFIED  
OTHER ODC - IF APPLICABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS/  
CONSULTANTS

1.  
2.  
3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

G. G&A EXPENSE: (if applicable)  
\_\_\_\_\_ % (identify base)

- H. TOTAL ESTIMATED COSTS
- I. FIXED FEE: \_\_\_\_\_% (identify base)
- J. COMPLETION FORM CEILING
- K. TOTAL ESTIMATED COST AND FIXED FEE

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

**SCHEDULE 2.2  
COST PROPOSAL MODEL**

BASE PERIOD - CONTRACT YEAR 2

COST ELEMENT

	YEAR 2 BASE PERIOD	
	HOURS	COST

A. DIRECT LABOR:

A. DIRECT LABOR:

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
\_\_\_\_\_ % (identify base)

C. LABOR OVERHEAD: (if applicable)  
\_\_\_\_\_ % (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
ODC - RFP SPECIFIED  
TRAVEL - RFP SPECIFIED  
OTHER ODC - IF APPLICABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS/  
CONSULTANTS

1.  
2.  
3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

- G. G&A EXPENSE: (if applicable)  
\_\_\_\_\_ % (identify base)
- H. TOTAL ESTIMATED COSTS
- I. FIXED FEE: \_\_\_\_\_ % (identify base)
- J. COMPLETION FORM CEILING
- K. TOTAL ESTIMATED COST AND FIXED FEE

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

**SCHEDULE 2.3  
COST PROPOSAL MODEL**

BASE PERIOD - CONTRACT YEAR 3

COST ELEMENT

	YEAR 3 BASE PERIOD HOURS	COST
A. DIRECT LABOR:		
A. DIRECT LABOR:		

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
\_\_\_\_\_ % (identify base)

C. LABOR OVERHEAD: (if applicable)  
\_\_\_\_\_ % (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
ODC - RFP SPECIFIED  
TRAVEL - RFP SPECIFIED  
OTHER ODC - IF APPLICABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS/  
CONSULTANTS

1.  
2.  
3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

G. G&A EXPENSE: (if applicable)  
\_\_\_\_\_ % (identify base)



- H. TOTAL ESTIMATED COSTS
- I. FIXED FEE: \_\_\_\_\_% (identify base)
- J. COMPLETION FORM CEILING
- K. TOTAL ESTIMATED COST AND FIXED FEE

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

**SCHEDULE 2.4  
COST PROPOSAL MODEL**

BASE PERIOD - CONTRACT YEAR 4

COST ELEMENT

	YEAR 4 BASE PERIOD HOURS	COST
A. DIRECT LABOR:		
A. DIRECT LABOR:		

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
\_\_\_\_\_ % (identify base)

C. LABOR OVERHEAD: (if applicable)  
\_\_\_\_\_ % (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
ODC - RFP SPECIFIED  
TRAVEL - RFP SPECIFIED  
OTHER ODC - IF APPLIABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS/  
CONSULTANTS  
1.  
2.  
3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

G. G&A EXPENSE: (if applicable)

\_\_\_\_\_% (identify base)

H. TOTAL ESTIMATED COSTS

I. FIXED FEE: \_\_\_\_% (identify base)

J. COMPLETION FORM CEILING

K. TOTAL ESTIMATED COST AND FIXED FEE

**\*\*PLEASE NOTE: THIS COST PROPOSAL MODEL SHOULD BE TAILORED TO YOUR Standard ACCOUNTING PRACTICES\*\***

**SCHEDULE 2.5  
COST PROPOSAL MODEL**

BASE PERIOD - CONTRACT YEAR 5

COST ELEMENT

	YEAR 5 BASE PERIOD	
	HOURS	COST
A. DIRECT LABOR:		
A. DIRECT LABOR:		

KEY PERSONNEL:  
PROGRAM MANAGER  
SENIOR PROJECT MANAGER

NON KEY PERSONNEL: (TO BE DETERMINED BY OFFEROR)

TOTAL - DIRECT LABOR

B. FRINGE :( if applicable)  
\_\_\_\_\_ % (identify base)

C. LABOR OVERHEAD: (if applicable)  
\_\_\_\_\_ % (identify base)

TOTAL - DIRECT LABOR, FRINGE & OVERHEAD

D. OTHER DIRECT COSTS:  
ODC - RFP SPECIFIED  
TRAVEL - RFP SPECIFIED  
OTHER ODC - IF APPLICABLE

E. TEAM SUBCONTRACTORS/SUBCONTRACTORS/  
CONSULTANTS  
1.  
2.  
3.

TOTAL - SUBCONTRACTORS/CONSULTANTS

F. SUBTOTAL - ESTIMATED COST WITHOUT G&A

G. G&A EXPENSE: (if applicable)

\_\_\_\_\_% (identify base)

- H. TOTAL ESTIMATED COSTS
- I. FIXED FEE: \_\_\_\_% (identify base)
- J. COMPLETION FORM CEILING
- K. TOTAL ESTIMATED COST AND FIXED FEE

SCHEDULE 3  
CROSS WALK  
LOE AND LOE COST BY TASK

<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>	<u>YEAR 4</u>	<u>YEAR 5</u>	<u>TOTAL</u>
<u>LOE COSTS</u>	<u>LOE COSTS</u>	<u>LOE COSTS</u>	<u>LOE COSTS</u>	<u>LOE COSTS</u>	<u>LOE COST</u>

TASK CATEGORY

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RIFS  
Post Rod  
Other Tech Support  
Analytical Support  
Other Support  
CERCLA Assessment  
**RCRA**